

Lay Board Meeting Minutes

December 6, 2016

Cribari Center Conference Room

Lay Board members present: Barbara Knight, Bill Travis, Carolyn Hill, Connie Jamrock, Dean Pearson, Dee Willey, Ginny Johnson, Janet Stevenson, Jeanette Campa, Jim Day, Mike Falarski, Norma Gwinn, Stan Funkhouser

Staff present: Bill Hayden, Lucinda Havart-Simpkin

Others present: Gary Hill, Peter Unruh

- Meeting called to order at 7:00 p.m.; Pastor Bill offered opening prayer after reading Colossians 1:15-16.
- The minutes of the November board meeting were **approved as written**.
- There was no correspondence to be handled.
- Treasurer's Report: Stan handed out a standard report and explained it for the new board members present. He related that in 2016 the board decided to take some money from reserves and use it for various projects and for extra missions spending. Stan reported that some changes were made so that we wouldn't run into a situation like what happened recently in which a check almost bounced. He also emphasized that the fourth-quarter missions checks will go out before the end of this year.
- Committee Reports
 - Missions: Jim Day had nothing new to report, but said that he had received a report from the Kenya mission if anyone wants to read it. Jim plans to meet with the new Missions Committee chairperson when that person is selected.
 - Worship: No report.
 - Music: Deferred until the Old Business section to follow.
 - Pastoral: No report.
 - Membership: Ginny reported membership is on an even keel. There was a new member orientation last Sunday, Mary Keaney and Jean Kingsbury attended and will be joining in January.
 - Flowers: Barbara reported that there were some complaints last week that the flowers looked like a spring bouquet rather than a Christmas one. Barbara called the florist and mentioned that to them and they said they'd try to be more seasonally themed. 43 poinsettias have been ordered already.
 - Communion: Connie reported that communion is going really well; all of next year has been assigned to the volunteers. Connie also handles flower delivery and said she's short for people to deliver the flowers after they have been split. Gary Hill said he was worship leader for next Sunday and would mention this need along with the other announcements.
- Pastor's Report: Pastor Bill thanked the board for their work this past year. Bill was especially thankful for the work put in by Lucinda and the general membership in getting invitations to events sent out to a large number of Villagers. He encouraged the board to continue to be involved in sharing Christ with people we meet and inviting them to the Chapel.
- Old Business:

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- Cantata: Dee Willey reported that the flyers have all gone out. Lucinda reported that 67 people had already responded to attend.
- Christmas Dinner: Dee reported that 125 have signed up to attend, including Myrna's "kids". Dee thanked Sterling Bundesen for doing a great spreadsheet, name tags, etc.
- **New Business:**
 - Election of Board Officers for 2017: Mike handed out a list of those who volunteered to be officers. **Mike volunteered to be president, Bill Travis to be vice president, Jeanette Campa to be secretary, and Stan Funkhouser to be treasurer. A motion was made, seconded and unanimously approved to accept this list of Board Officers.**
 - Committee Chairpersons: Dean Pearson will continue to be Finance Secretary, Gary and Carolyn Hill will do the Music Committee, Dean also volunteered to be Missions Committee chairperson, Janet Stevenson volunteered to be Membership Committee chairperson, Mike will start leading the Development Committee and will be looking for someone to fill that position, Martha Baker will continue to lead the Bible study/Small Groups effort. Two positions are left to fill: Worship Committee and Pastoral Committee chairpersons. Mike said he'd be talking to board members to try and fill these two position. There are also functional positions that need filling: Ushers/Greeters, (Norma Gwinn volunteered to take lead on this on the spot), Communion, and others. Mike will continue to work on filling these positions. Barbara volunteered to continue with Flowers.
 - Budget: The approved 2017 budget was passed out. Stan went over it, explaining the money coming in and going out. He also mentioned how missions are being handled differently this coming year; in past years there was a standard 25% going to missions, in this budget missions will get what isn't spent on Chapel expenses. It was covered in more detail, including some what-if scenarios.
 - Time/Date for Board Meetings: Third Tuesday of each month, 6:00 p.m. in the Patio Room, contingent upon getting the room reserved.
- Next meeting is Tuesday, January 17th in the Patio Room at 6:00 p.m.
- Meeting was adjourned at 8:18 p.m. and Pastor Bill closed in prayer.

Respectfully submitted,

Dwight French, Secretary