

Lay Board Meeting Minutes

February 21, 2017

Cribari Center, Patio Room

Lay Board members present: Barbara Knight, Bill Travis, Connie Jamrock, Dean Pearson, Janet Stevenson, Jeanette Campa, Michael Falarski, Norma Gwinn

Staff Present: Pastor Bill, Pastor Peter, Lucinda Havart-Simkin

- Meeting called to order by Mike at 6:00 pm. Pastor Bill offered the opening prayer.
- The Minutes of the January 2017 were **approved as written**. Motion Janet, 2nd Barbara
- Treasurer's Report was presented on behalf of Stan Funkhouser by Michael. Lucinda will relook at page 3 of the monthly finance report as the totals do not add up.
- Committee Reports
 - Missions: Dean. Letters with 2016 mission history are still coming. Working on one new mission. Will meet on March 1 to work on the priority list of missions. Will present list with percentages on next LB meeting.
 - Worship: Norma. All is going well; however, ushers are still needed.
 - Music: on behalf of Carolyn Hill by Michael. Minutes in packet provided for meeting. Music Committee support idea of using the music events to reach out to more Villagers and potential Chapel members
 - Pastoral: Jeanette. No report presented. Will update next month.
 - Membership: Janet. Working on ideas for reaching out such as brochures and working on the photo sessions for the chapel directory.
 - Flowers –Barbara. Flowers being delivered. Thank you notes have been received from flower recipients. Thank you cards will be posted at chapel office.
 - Communion – Connie. All going well with communion. Flower delivery going well. Three months need to be filled in by delivery volunteers. Maps of delivery locations given out for delivery.
 - Bible Study. On behalf of Martha Baker by Mike. Martha is still waiting for surgery. Pastor Bill will lead the small group efforts. From discussion it is obvious that more education on small groups is necessary.
 - Small Group. Working and planning on developing a small group program where people can connect with each other in a more intimate, transparent way. Where people will know they are supported and cared for. Bible study will be part of the Small Group but the focus will be to connect with each other.
 - Visitation - Pastor Unruh is temporary chairperson until a permanent chairperson is appointed. 12 individuals visited regularly and other shut-ins and hospitalized individuals.
 - Old Business
 - 2016 Annual Status Report. Lucinda passed out draft copies for board to review. Please review report and let her know if you see anything that needs corrected. Report will be given out to membership next week.
 - Winter Meeting. Mike. Meeting to be held per by laws next Sunday. Meeting will be at the beginning of the service.
 - Souper Day. Mike. Great comments from attendees. Successful event
 - Photo Album Planning. Lucinda met with company was today. Meeting with company was today. Website set up for photo session sign ups. Board encouraged signing up and reporting any issues with site.
 - Nominating Committee Status. Mike. All seats filled with the exception of one. Elections to be done at Winter meeting.
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 - New Business

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- 2017 Chapel goals. Bill reviewed the goals as listed with the Lay Board Meeting Agenda for today 2/21/2016. Bill asked for input from the Board on the goals.
 - Development Committee Planning. Mike. Putting ideas together for chapel growth. Three members have been identified. Need a fourth member on the committee. A female member would be welcomed for a balancing perspective.
 - Serve Day. Bill T. Exploring ideas of serving the community in tangible ways. Also partnering with other faith organizations.
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- Next Board Meeting March 21, 2017. Bill to chair meeting in Mike's absence. April meeting date will also need to be changed and emails will be going out from Mike to board members to coordinate a new date.
 - Final Prayer – Pastor Bill
 - Meeting adjourned at 7:25 pm.

Respectfully Submitted,

N. Jeanette Campa, Secretary