

# Lay Board Meeting Minutes

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June 20, 2017

**Lay Board members present:** Mike Falarski, Barbara Knight, Bill Travis, Dean Pearson, Janet Stevenson, Jeanette Campa, Norma Gwinn, Carolyn Hill, Connie Jamrock.

**Staff Present:** Pastor Bill, Pastor Unruh

**Member at Large:** Gary Hill

- **Opening Prayer** Pastor Bill
- **Approve Minutes:** 5/16/17 Meeting Jeanette
- **Janet motion and 2<sup>nd</sup> by Norma**
- **Treasurer's Report** Stan  
Mid-year report – Plan for the year to be developed by Mike and Stan to be presented to The Chapel before July 16, 2017.
- **Pastor's Report** Pastor Bill  
Still need small group leader. Need to follow up with visitors.

## Old Business

- Development program for rest of 2017 Bill T
- Update of 2017 Marketing Plan presented. Rest of the year plan. Thanksgiving, Christmas. How much to spend on marketing? Bill to get balance of marketing budget to present to next meeting. Use the plan for future years.
- July 4<sup>th</sup> Donut Booth Dean  
144 Donuts ordered. Dee Willey is co-chair for event. Booth hours from 9 a.m. to 1 p.m.
- Revised Bylaw Completion Mike  
Bylaw revision was made available after church last Sunday. Thursday 5/22/17 will hold a Q&A at Foothill Center from 7pm to 8pm. Email will be send out after next Thursday meeting. Vote on new Bylaws will be done on Sunday July 9, 2017 before the service. A voice vote will take place. Quorum is 39 people. Once Bylaws are approved they will be sent to The Villages Club Board for approval. Bylaws will be approved by the Villages Club Board. Financial and Missions will be done on the 9th. Financials may need to be scheduled for another time.
- Gary Hill from Music Ministry related to LB that Myrna Emata resigned as The Chapel accompanist, pianist, and organist. Her last appearance will be Sunday June 25. She has been with us for 5 years. The Music Ministry will present her with a plaque on Sunday June 25<sup>th</sup>. Discussion regarding the Music Committee searching for a replacement focused on the need to the person to be selected should be a proficient pianist and if an organist it will be a plus. The organ is aged and parts for it, in case of malfunction are hard to find.
- **New Business**
- Magazine article Mike  
Pastor Bill will be featured on The Villages Magazine.
- Proposal for start of Sunday service Mike  
Susan – prelude to service should be an opportunity to enter into a worshiping mood. May have to alter the order of the service.
- The Lord's Pantry Food Drive Connie  
Reported that 74% of homeless are in shelters. Veterans make up 10% of homeless in Santa Clara. Seeking to have the Chapel participate in food drives, Connie to talk with Missions Committee. This may be a way to expand member's participation in missions other than thru offerings.
- **Committee Reports**  
*Focus on issue/concerns needing board action*
- Missions Dean  
The Hubbard's will present their mission to Sierra Leone, East Africa on July 9, 2017
- Worship Norma

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Everything going well. Need to have someone new to be usher and greater. This person does not need to be a Chapel member.

- Music Carolyn  
*Please refer to Music Committee Report attached to this minutes for further updates.*
- Pastoral Jeanette  
Stephen Ministry – Reine Fedor reports that there are nine care receivers currently. Referrals can be made for care receivers to the Chapel office. Spiritual Retreat will be on Sept 23<sup>rd</sup>. More details to follow.
- Membership Janet  
No new inquiries. Ideas for letting people know how to become a member ranged from a fact sheet on the stand or display to a poster.
- Flowers Barbara  
Nothing to report.
- Communion Connie  
All is going well. Nothing to report.
- Visitation Pastor Peter  
Committee met on 8<sup>th</sup> of June, committee functioning well. Regency – has their own chapel service – many past villages residents are now residents of the Regency.
- **Closing Prayer** Pastor Bill

**Next meeting:**

Tuesday, July 18, 2017 in **Montgomery Center** at 6:00 PM.