

# Lay Board Meeting Minutes

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November 15, 2016

Cribari Center Patio Room

Lay Board members present: Barbara Knight, Connie Jamrock, Dee Willey, Dwight French, Ginny Johnson, Jim Day, Judy Heiker, Ken Utne, Mike Falarski

Staff present: Bill Hayden

Others present: Peter Unruh, Dean Pearson

- Meeting called to order at 6:59 p.m.; Pastor Bill offered opening prayer after reading Psalm 1.
- The minutes of the October board meeting were **approved as written**.
- Treasurer's Report: Mike reported in Stan's absence that there was a minor cash flow problem recently in which the Chapel almost bounced a check. Mike will have Stan look into it when he's back to see if there are changes needed to ensure we always move enough money into the checking account at the appropriate time.
- Committee Reports
  - Missions: Jim Day reported that he had a few thank-you notes from several of the missionaries we're supporting including the Kenya Mission in which the wife of the recently deceased missionary said she would be returning to Kenya to continue to serve. Jim also said two of the Missions Committee members plan to visit Cityteam's monthly open house.
  - Worship: No report.
  - Music: Dee reported that for the Christmas Dinner on December 18<sup>th</sup> a group of about 9 of Myrna's kids will be performing, and Susan had asked Dee to ask the board if they could have funds to buy the kids and their parents dessert. Mike volunteered to fund the dessert. Dee also reminded the board that the Hymn sing is Sunday evening, November 20<sup>th</sup>.
  - Pastoral: Judy Heiker reported that the Stephen Ministers are looking for more care receivers and that the care givers have spent about 226 hours this year in that ministry. Mike asked Judy to have someone from Stephen Ministers talk to someone from the Villager Magazine to see if they would be interested in writing an article about them. Judy mentioned that the prayer team was involved with the International Day of Prayer recently. She mentioned that Betty Williams has been thinking about a "prayer tag" – a name tag of sorts for volunteers who would be willing to pray with Chapel-goers right after the service. Pastor Bill thought it was an excellent idea, saying he could give a prayer class. Mike suggested Betty talk with Lucinda about getting the prayer tags. A few ideas were discussed about the details of this possible new prayer ministry. Judy also reported that the Visitation Committee met at Larry McNary's home on November 8<sup>th</sup> at 2:00 p.m., during which the leadership of that committee was officially handed over to Pastor Emeritus Peter Unruh.
  - Membership: Ginny reported 2 new members joined in November. Another prospective member orientation is planned for December 4<sup>th</sup>. Two people on the membership list were reached by mail and both responded that they wanted to be taken off the Chapel's membership list as they are in other locations now.
  - Flowers: Barbara reported that she has asked Judy Gergurich for a color chart so Barbara can coordinate flower colors with altar colors. Barbara brought up questions about the annual poinsettias and how they might work if we have two services for the Christmas Cantata. There was considerable discussion, but it was decided to continue to assume that

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- there will be one service and if we have two, we'll just work it out; people may have to leave their poinsettias and come back after the second service to take them home.
- Communion: Connie reported she will hand out sheets with dates of the communion services for all of next year for the three groups who are volunteering to help set up communion. The communion services will be on the fourth Sunday of each month.
  - Pastor's Report: Pastor Bill reported that there was good attendance this past Sunday. Robert Hilton gave a very good presentation on the Gideons International. Pastor said that many in the congregation stood at the end of the service, signifying their commitment to pray and fast. He said he would come up with some "fast days". Pastor Bill also said that we should consider tube stuffing for most of our events, not only the upcoming Christmas Cantata. And when asked, Bill said that Gloria is making good progress.
  - Old Business:
    - Annual Meeting: Mike reported that the Annual Meeting will be next Sunday, November 20<sup>th</sup>. He plans to have this meeting at the start of the service rather than at the end. He will introduce the 2017 Lay Board nominees and get a voice acclamation vote from the members. Mike will also speak about the finances and why the 2017 budget is the way it is. Mike said he wants to get better information to the members about the Chapel finances.
    - 2017 Budget Approval: The proposed budget had been presented at last board meeting, was sent out again via e-mail to all board members for comment, and there were no comments on it or changes requested. **A motion was made to approve the 2017 budget dated 10/21/2016, seconded and passed by the board.**
  - New Business:
    - Joint Board Meeting planning: The joint board meeting is planned for Tuesday December 6<sup>th</sup> at 7:00 p.m. in the Cribari Conference Room. A few details were discussed regarding the selecting of positions, with Mike saying the process should follow the By-laws.
    - Chapel Development Committee Proposal: Mike had sent out this proposal to all board members and handed out a copy at the meeting. The Outreach Committee was an ad-hoc committee, and this proposal is to rename the committee to the Development Committee and make it a standing committee, with the purpose of providing direction and future growth of the Chapel. After discussion, **a motion was made, seconded, and approved by the board to make the Development Committee a standing committee of the Lay Board.**
    - Cantata Planning: Some of this had already been covered in discussion; flyers for the Christmas Cantata will go out to all Villagers the first week in December, and we hope for a good turnout.
  - Next meeting is Tuesday, December 6<sup>th</sup> in the Cribari Conference Room at 7:00 p.m.
  - Meeting was adjourned at 8:06 p.m. and Pastor Bill closed in prayer.

Respectfully submitted,  
Dwight French, Secretary